



# Guide to Removals

## 1. Declutter

Before you start the removal process a thorough declutter is a good start. Most of us have lots of possessions we don't want or need and there is little point moving additional items that you haven't used for months.

Have you tried selling or donating possessions you no longer use to help with the decluttering process.

Doing this will give you a better idea of what you want moved.



[Look at our removal check list](#)

## 2. Book Your Removal Company

Moving house it is considered to be the third most stressful process in life, therefore to avoid the stress we advise you to not move yourself and choose a PROFESSIONAL removal company to help you. Lots of our customers have moved themselves previously and although it may be a distant memory they know to call the professionals in!

Once you have a clear understanding of what you are taking with you its time to organise surveys. We know some companies will provide an estimate without conducting a site survey, we give a fixed quotation that saves any confusion going forwards.

When choosing your removal company we understand that price is major factor and we are always competitively priced, but there are other factors we urge you to consider:

- Are they a professional removal company?
- Are they a member of an approved removal body?
- Are all staff members CRB/DBS checked?
- Are all staff PAYE?
- Have you checked the reviews of the company?
- Will they accept provisional bookings?





### 3. Packing Your Possessions

The key to remove stress from packing is to give yourself plenty of time, but most importantly take your time. If packing is rushed then it can cause many problems including;

- Broken Items.
- Removal taking longer than planned due to items not being packed properly.
- Being unable to find things when in your new home.

The key is to create an action plan, take one room at a time whilst keeping an inventory of everything that you've packed.

Try to start with the smaller rooms to help you build up to the larger rooms such as the kitchen and living room.

Please bare in mind that in the current climate all belongings would need to be packed up prior to the removal if you decide to self pack. This is so that on the day of the removal there is no risk of Spreading the virus and you can social distance.

**Remember:**

- Always use uniform sized boxes.
- Write a clear description on the boxes.
- Label the box with room its going to (If not sure the room it came from).



Feel free to look at our [Guide to Packing](#) to help you with the packing process, you can access this from our website.

### 4. The Day Before

Prior to the day of your move you should confirm child care or a pet sitter or isolate any pets to avoid the spread of Covid-19. This will reduce the stress of the day but also the addition of a child or pet running around the house may cause hazards for them or your removal crew. We would also suggest plan on how you are going to protect your flooring;

- Do you have nice cream carpets in your new home?
- Are your purchasers going to have to clean your carpets?
- Were you renting the property you are moving into or from?

If so we suggest you consider using "Protex" flooring protection. We can cover your floors for you, please speak to your surveyor about this. We also suggest that you pack a small suitcase of toiletries any personal items you may need so that when you get to your new property you have any necessary bits you may require. You would also need to ensure that you have washing facilities for the crew in order for them to clean their hands every 30 minutes as stated in the current government guidelines for working in peoples homes. Finally the worst thing to be on your removal day is tired and agitated therefore get a good rest so that you are ready for the day ahead!

### 5. On The Day

The removal day can be quite hectic but you help us by planning ahead! Please have a clear understanding of where your belongings are going in your new property, the last thing you want happening is going to your new property and having your belongings in the incorrect rooms. Ensure you social distancing from the crew as much as is humanly possible.



## 6. Important Things To Remember

### **A. Make sure you let everyone that you want to know your moving.**

You won't want your family members, close friends or distant relatives turn up at your old property when you're not there.

### **B. Ensure all your utilities are set up, changed or updated**

You don't want to be paying for someone's water or gas bill in addition to yours, it may be a good chance to go on some comparison websites to see if you can get any new better deals for your new property. Things to remember to change;

- Council Tax
- Home Insurance
- Postal Address (Deal with post from old tenant immediately)
- Gas Bill
- Electric Bill
- Water Bill
- T.V. Licence
- Internet / Phone Provider

### **C. Register to vote at your new address.**

You don't automatically get registered to vote once you move properties you have to manually register through the [gov.uk](https://www.gov.uk) site. If you don't do this you won't get a say in who represents you.

**You may not move often  
but we guide people through  
the process weekly.  
Please feel free to ask us  
whatever you need, however  
silly you may think it is!  
If it's 3am drop us an email  
and we will reply  
during office hours.**



# Covid-19

Following the latest government **coronavirus** advice as of 13th May 2020 we require all clients assist us in staying safe by following confirming the below:

Have you been in contact with anyone who has coronavirus, or has symptoms of corona virus in the last 7 days?

Have you arranged a space at both properties for our crew to wash their hands on arrival and throughout the day?

If you are not having a packing service are you aware that you need to be fully packed by the time the crew arrives on the day of the removal?

Have you made arrangements for pets not to be present on the day of removal?

In accordance with new guidelines where possible you will wipe down all surfaces prior to the removal?

Have you made plans for you and family members to social distance on the day of the removal?

Are you willing to have all doors and windows at both properties open during your removal?

We know some of these will be common sense and you will be very aware of these requirements if you have had viewings since 13th May 2020.